

ALVELEY AND ROMSLEY PARISH COUNCIL

Minutes of the meeting of the Parish Council held on Tuesday 9<sup>th</sup> January 2018, at the Arden Centre, Alveley at 7.45pm, preceded by an Open Forum at 7.30pm

160. PRESENT

Cllr. Mr. K. R. Stanton (Chairman), Cllr Ms. P.M Barker (Vice-chairman), Cllr. Mrs. J. M. Hall, Cllr. Miss I. D. Jakeman, Cllr. Mr. R. J. Narburgh, Cllr. Mrs. S. L. Potter, Cllr. Mrs. A. Preece, Cllr. Mr. D. J. Preece, Cllr. Mr. B. A. Punchard and Cllr. Mr. F. D. Voysey

161. IN ATTENDANCE

Mr. D.H. Rawlinson (Clerk), Cllr. Mrs. T. Woodward (Shropshire Council)

162 OPEN FORUM

There were no items.

163. RECEIPT OF APOLOGIES FOR ABSENCE

**It was resolved:** to accept an apology for absence from the meeting from Cllr. Noble (holiday).

164. TO RECEIVE DECLARATIONS OF ANY PECUNIARY INTEREST

Cllr. Voysey declared a personal interest in agenda item 8. (Parish Council Website)

165. TO CONFIRM THE MINUTES OF THE MEETING HELD ON TUESDAY 5<sup>TH</sup> DECEMBER 2017

The Clerk reported that minute 145. had been amended to recognise that Cllr. Ms Barker had tendered her apologies to the Chairman prior to the meeting.

**It was resolved that:** the minutes of the meeting held on Tuesday 5<sup>th</sup> December 2017 were a true and accurate record.

166. TO CONSIDER PARISH MATTERS

The Chairman, with the agreement of Members, suspended Standing Orders to allow Cllr. Mrs. Woodward to speak.

1. Highways

There were no written reports. It was reported orally that the ditches in Hollow Ash Lane need cleaning and that Cllr. Mrs. Woodward had been informed prior to the meeting.

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2. Public rights of way – there were no reports

3. Street Lighting

It was reported that the lamp on column 55 in Church Road had failed again, that the lamp on column 128 in Daddlebrook Road is permanently on, and that the lamp in Romsley View which was knocked down has still not been repaired. The Clerk agreed to notify E.on. It was noted that the timescale for repair work on street lights was usually around 14 days.

4. Romsley Matters

Cllr. Mrs. Potter reported that work had started to deal with the drainage problem on Beacon Lane. She also advised that the ditch opposite Ladypitt Cottage was overflowing.

Kissing Gate

Cllr. Mrs Potter advised that the new gate would cost £150 and that, with the Council's agreement, she would pay the bill and reclaim from the Council.

Telephone Box

There was discussion as to how best to install a light in the telephone box and how to pay for it. It was suggested that the residents might apply to the Betterment Fund as a Residents' Association. Cllr. Mrs. Woodward advised that the Fund had previously been under-subscribed and that the next bidding round was in May 2018.

5. Matters brought to the attention of the Council not requiring a decision

Post Office

The problems and delays in establishing the new outreach service from the Arden Centre were discussed. It was likely that the mobile service would continue for the time being.

167. TO RECEIVE DETAILS OF PLANNING APPLICATIONS AND DECISIONS

1. Planning Applications received from Shropshire Council – to make recommendations

17/05720/FUL Land south of Royal Oak, Alveley  
Conversion of stables to two holiday lets

There was significant opposition to this application and Cllr. Voysey tabled a written note to this effect. Long-standing concerns regarding caravans and huts on two public house sites in the Village were reviewed, and Cllr. Mrs. Woodward advised that she was pursuing enforcement notices from Shropshire Council. The Clerk was instructed to submit a response to Shropshire Council based on

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Cllr. Voysey's note with the additional observation that the stable building is of recent construction and of no architectural value.

Decision: Oppose. Recommendation to Shropshire Council: Refuse permission.

17/06000/AMP Elm Cottage, 65 Alveley, WV15 6NB  
Non-material amendment relating to planning permission  
16/01674/FUL – Conversion of outbuilding to form self-contained living accommodation ancillary to main dwelling to include erection of single-storey extension

Decision: To note the application

2. Planning Applications received since the Agenda closed

17/05871/FUL Construction of a new cricket pavilion with associated parking, cricket square and practice nets on land adjacent to Severn Trent Works at Turley Green

Several Councillors spoke against this application. The main concerns were that the proposed pavilion is too large and out of keeping with the area, that access to the site will be inappropriate and unsafe, and that the proposed parking is inadequate, and will lead to problems on the site, and in adjacent areas.

Decision: Oppose; Recommendation to Shropshire Council: Refuse permission

3. Planning Decisions received from Shropshire Council

17/05331/FUL Shropshire Farm, Dye Lane, Fenn Green, Alveley, WV15 6HY  
Construction of covered cattle yard and associated yard area

Decision- Grant permission; Parish Council recommendation- Grant permission

17/05334/FUL Shropshire Farm, Dye Lane, Fenn Green, WV15 6HY  
Construction of cattle yard

Decision- Grant permission; Parish Council recommendation- Grant permission

17/005380/FUL Mejesuessa, Lowe Lane, Alveley, WV15 6HX  
Erection of single-storey extension

Decision- Grant permission; Parish Council recommendation- Grant permission

17/04880/FUL Garden Cottage, Coton Hill, Coton, WV15 6ES  
Erection of two-storey extension

Decision- Grant permission; Parish Council recommendation- Grant permission

4. Planning Decisions received from Shropshire Council since the Agenda closed  
There were none.

5. Other planning matters for information only

Cllr. Voysey reported that Shropshire Council has issued a helpful and concise document on the types of planning application and the framework for

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commenting on them. The Clerk was requested to circulate this document electronically to all Councillors.

168. TO RECEIVE A REPORT FROM SHROPSHIRE COUNCILLOR

The Chairman, with the agreement of Members, suspended Standing Orders to allow Cllr. Mrs. T. Woodward to present her report.

Severe weather

Councillor Mrs. Woodward reviewed the impact of the recent cold weather. She was impressed by the community response to the wintry conditions with residents helping each other and working to clear roads and footways. She noted that many of the salt/grit bins in the village had been emptied and welcomed the prompt response of Shropshire Council Highways to her request for bins to be refilled, as well as their work to clear designated routes and remove fallen trees and branches.

Highways

Cllr. Mrs Woodward advised that she has reported a deep pothole around the roadside gully by the shops, but noted that Shropshire Council Highways is not responsible for the parking area in front of the shops. She has also flagged up potholes in the Cooks Cross area and problems with the drainage ditches at Hollow Ash Lane.

Post Office

Further to the earlier discussion, Cllr. Mrs. Woodward advised that she and the Housing Support Officer were awaiting an update from the Post Office, after which she would produce a notice advising customers. Until the outreach service is available, the mobile post office will be on site for its usual one hour stay.

169. PARISH COUNCIL WEBSITE – PROGRESS REPORT BY CLERK

After briefly reminding Councillors of the background, the Clerk reported on a meeting with Councillor Voysey and Mr. Adrian Voysey on Thursday 4<sup>th</sup> January, at which the issues and options regarding the Council's website were discussed. Mr Voysey, who is an IT Consultant, offered very helpful information and advice. It had since been established that the Council's existing website is hosted by Heart Internet Ltd and is registered until October 2019. Payments had also been made to a Mr. M.E.Otter to maintain the website, the most recent being in October 2016.

The Council was advised that the cost of registering a website should not exceed £500 and that the annual maintenance cost would be in the region of £50 to £60. After further discussion -

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**It was resolved** that a Task and Finish Group be established comprising Councillor Mrs. Potter, Councillor Mrs. Preece, Councillor Voysey and the Clerk to procure website arrangements which enable the Council to progress quickly towards the requirements of the Government's Transparency Code.

170. NEWSLETTER – TO RECEIVE FEEDBACK

In the absence of Cllr. Noble, it was agreed to defer this item to the next monthly meeting. In the meantime, Cllr. Miss Jakeman volunteered to co-ordinate a review of the distribution arrangements.

171 WHITTAL MEADOWS CHARITY – TO NOMINATE A PARISH COUNCIL REPRESENTATIVE

Cllr. Miss Jakeman volunteered to be the Council's representative and this **was so resolved**.

172. TO RECEIVE A FINANCIAL REPORT

1. Response to Internal Auditor's Report dated 2<sup>nd</sup> December 2017  
Subject to a minor amendment regarding the Council website.  
**It was resolved** to approve the draft response.
2. Invoices for approval and cheques for signature  
**It was resolved** to approve the invoices for payment and to instruct Cllr. Stanton and Cllr. Ms Barker to endorse the payments and sign the cheques.
3. Capping of Town and Parish Council Precept Increases 2018-19  
The information was noted.
4. Examination of Accounts, June to December 2017  
In view of the recent internal audit,  
**It was resolved** to defer this exercise until the new financial year.

173. SUGGESTIONS FOR NEXT AGENDA

Parish Council website  
General Data Protection Regulation  
Environmental maintenance  
Severn Valley Country Park – funding agreement and representation on Steering Group

174. TO CONFIRM THE DATES OF THE NEXT MEETINGS

The next meetings of Alveley and Romsley Parish Council will be:

The Annual Finance Meeting, to set the Budget and Precept on Tuesday 16<sup>th</sup> January 2018 at 7.30pm in the Arden Centre Alveley, and

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The monthly Parish Council Meeting on Tuesday 6<sup>th</sup> February 2018 commencing at 7.45pm preceded by an Open Forum at 7.30pm in the Arden Centre Alveley.

The Chairman thanked everyone for their attendance.

The meeting closed at 9.03pm.