

ALVELEY AND ROMSLEY PARISH COUNCIL

Minutes of the meeting of the Parish Council held on Tuesday 5th March 2019 in the Arden Centre Alveley commencing at 7.45pm, preceded by an Open Forum at 7.30pm.

176. PRESENT

Cllr. Mr. K. R. Stanton, Cllr. Ms. P. M. Barker, Cllr. Mrs. J. M. Hall, Cllr. Miss I. D. Jakeman, Cllr. Mr. R. J. Narburgh, Cllr. Mr. C. D. Noble, Cllr. Mrs. S. L. Potter, Cllr. Mrs. A. Preece, Cllr. Mr. B. A. Punchard, Cllr. Mr. P. D. Thompson and Cllr. Mr. F.D. Voysey

177. IN ATTENDANCE

Mr. D. H. Rawlinson (Clerk), Cllr. Mrs. T. Woodward (Shropshire Councillor).

178. OPEN FORUM

Maintenance of Alveley Recreation Ground

A representative of Alveley Recreation Association was in attendance and thanked the Parish Council for its readiness to take over the regular maintenance of the Recreation Ground. Cllr. Voysey enquired about the Boules piste area and was advised that this was still to be considered by the Recreation Association.

179. APOLOGIES FOR ABSENCE

None received.

180. DECLARATIONS OF PECUNIARY INTEREST

Cllr. Mrs. S. L. Potter declared a personal and pecuniary interest in agenda item 7(a).

181. MINUTES -

It was **resolved** that the minutes of the monthly meeting held on Tuesday 5th February 2019 were a true and accurate record.

182 TO CONSIDER PARISH MATTERS

The Chairman suspended Standing Orders to allow Cllr. Mrs. Woodward to contribute.

1. Highways - condition of road surfaces – there were no written reports.

Various issues were raised including:

- The delay in resurfacing part of Golden Acres;
- Surface water on Chapel Lane – this was thought to be the consequence of the high water table, given the number of natural springs in the area;

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- Potholes and damaged guttering in Honeybourne Road, Hall Close Farm to the Doctors' Surgery and Dogkennel Lane.

Cllr. Mrs. Woodward confirmed that these problems have been picked up and referred to Shropshire Council,

Cllr. Narburgh reported a proposed Section 50 road closure on Romsley Lane between 12th and 14th June 2019. This was noted.

2. Public rights of way – In his capacity as Footpaths and Rights-of-Way Officer, Cllr. Thompson advised that his immediate priority is the Lake House project. There was also discussion about the right of way from Bridge Road to the Cleckars and Cllr. Thompson agreed to seek advice from Shropshire Outdoor Partnership's Rights-of-Way Officer.

3. Environmental matters

It was reported that there had been another fire at the Central garage site, and concerns were reiterated about the appearance and security of the site. Cllr. Mrs. Woodward advised that this was a matter for Shropshire Council's Community Public Protection Team, who have been reminded that the site is still in an unsatisfactory state. She confirmed that the perimeter fencing has been secured and looked forward to progress once a Section 106 agreement has been signed.

Cllr. Thompson reported fly-tipping on the byeway from Allum Bridge. He commended the immediate response from Shropshire Council, but noted that tape has been put round the rubbish, possibly because it includes hazardous waste. He expressed concern that this might encourage further fly-tipping. He also suggested using the Parish Council website to encourage residents to report fly-tipping immediately to Shropshire Council.

4. Romsley Matters

Cllr. Mrs. Woodward advised that she is still awaiting a response from Shropshire Highways regarding the surface scraping and draining at Old Hall Lane/Well Lane. She also noted that the visibility splay at the bottom of Sham Lane is much improved following work by Highways.

Cllr. Mrs. Potter sought an update on the camping/glamping facility at the Royal Oak Public House, following a resident's enquiry. Cllr. Mrs. Woodward agreed to establish whether an appeal has gone in following the refusal of the retrospective planning application.

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Cllr. Mrs. Potter also reported that the delay in bringing the Air Band mast at Pool House Farm into operation is caused by a problem in accessing the Abdon Burf transmitter, and is shared by twelve other locations. She confirmed that the matter has been escalated.

5. Matters brought to the attention of the Council not requiring a decision – the Clerk advised that four of the Parish noticeboards are being renovated in the coming weeks and that this would entail each being removed for twenty four hours.

183. ALVELEY ANNUAL PARISH MEETING

It was **agreed** that the meeting would be held at 7.30pm on Tuesday 2nd April 2019 in the Arden Centre and would be followed by the monthly Parish Council meeting at 8pm.

184. PARISH COUNCIL CONTRACTS

The Clerk reminded the meeting that Invitations to tender for two contracts to run from 1st April 2019 had been sent out and he passed five sealed envelopes to the Chairman to be opened. The meeting then proceeded as follows:

- (a) MAINTENANCE OF ALVELEY RECREATION GROUND AND PARISH COUNCIL PLAY AREA, WV15 6JT, 2019 – 2022.

Cllr. Mrs. Potter left the room during consideration of this item. The Clerk reported that tender submissions had been received from:

- Ditton Services;
- Premier Grounds Maintenance.

All Councillors were given the opportunity to inspect both tender submissions. It was noted that the contract prices were comparable, but that the tender from Ditton Services provided for more frequent visits. After discussion, it was **proposed** by Cllr. Ms. Barker and **seconded** by Cllr. Voysey that the contract be awarded to Ditton Services and that there should be negotiation with the Contractor with a view to agreeing a reduced number of visits and a lower overall contract price. This motion was **agreed** and the Clerk was instructed to communicate accordingly with Ditton Services.

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- (b) MAINTENANCE OF CLOSED CHURCHYARD, POUND AND JUBILEE BANK AND CUTTING OF HIGHWAY VERGE ON PART OF ARLEY LANE 2019 – 2022.

Cllr. Mrs. Potter rejoined the meeting. The Clerk reported that tender submissions had been received from:

- Steve Burton Groundcare;
- Ditton Services.

All Councillors were given the opportunity to inspect both tender submissions. It was noted that the tender submission from Steve Burton Groundcare compared favourably on price with that from Ditton Services. It was also recognised that Steve Burton Groundcare had fulfilled the contract in all respects for the previous four years. After discussion it was **agreed** to award the contract to Steve Burton Groundcare.

185. ENVIRONMENTAL MAINTENANCE

On the basis of the Clerk's briefing note and after brief discussion, it was **agreed** to take no further action at this stage in relation to a future contract for minor highway maintenance and a possible application to Shropshire Council for environmental maintenance grant.

186. REVIEW OF PARISH COUNCIL STANDING ORDERS

The revised and updated draft document was received. There was a request for the document to be made 'gender neutral'. The Chairman undertook to carry out a further edit of the document, in consultation with the Vice-chairman to ensure that it fully reflected the local needs and requirements of the Parish Council, and to bring a final draft to the next meeting. In the meantime, other Councillors were invited to submit comments and suggestions to the Chairman. This course of action was **agreed**.

187. TO RECEIVE DETAILS OF PLANNING APPLICATIONS AND DECISIONS.

1. Planning Applications received from Shropshire Council.

19/00716/DSA106 Discharge of Section 106 Agreement attached to planning permission reference 09/02821/FUL, 1 Bell Orchard, Bell Lane, Alveley, WV15 6NE.

The Clerk advised that this notification was for information only.

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2. Planning Applications received since the Agenda closed.

19/00937/FUL Single storey extension and alterations for disabled person's access, 15 Greenleys Crescent, Alveley, WV15 6PQ.

After studying the design and access statement and plan, it was **agreed** to recommend approval.

19/00941/FUL Use of land for the siting of a mobile building to be used as a pavilion to include temporary parking spaces (whilst planning permission 17/05871/FUL is being implemented), Land adjacent Severn Trent Treatment Works, Turley Green, Alveley.

The Clerk advised that it had not yet been possible to download detailed plans because of problems with the Shropshire Council website. After a brief discussion, it was **agreed** to register no objection, subject to the approval period being temporary, with a strict time limit for the removal of the temporary building and reinstatement of the site.

3. Planning Decisions received from Shropshire Council – noted:

18/05607/FUL Erection of first floor side extension and single storey front extension, 8 Hazelgrove, Alveley, WV15 6JW

Parish Council decision – recommend approval Decision – approved

18/03970/FUL Erection of an affordable dwelling, Fenn Green, Alveley.

Parish Council decision – recommend approval Decision – approved

4. Planning Decisions received from Shropshire Council since the Agenda closed

18/05709 Erection of a single storey side extension, Kilima, Alveley, WV15 6NG.

Parish Council decision – recommend approval Decision – approved.

19/00238/LBC Conversion of granary building to one dwelling (minor amendments to previously approved 15/01034/LBC), Barn conversion at Hall Close Farm, Alveley.

Parish Council decision – application noted Decision – approved

5. Other planning matters – none.

188. TO RECEIVE A REPORT FROM SHROPSHIRE COUNCILLOR

The Chairman suspended Standing Orders to allow Cllr. Mrs. Woodward to speak.

Referring back to discussions under 'Parish Matters', Cllr. Mrs. Woodward was keen to encourage residents to report potholes and incidents of fly tipping on-line to

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Shropshire Council, since a high volume of complaints direct from the public would help to stimulate a timely response.

Cllr. Mrs. Woodward briefed the Parish Council on Shropshire Council's budget plans for 2019/20, noting in particular:

- A 3.99% increase in the precept, with 1% set aside for adult social care;
- An increase in reserves to cope with future uncertainty.

She also confirmed that there will be a significant increase in the Police and Crime Commissioner's precept to fund one hundred additional police officers.

189. BRIDGNORTH PLACE PLAN MEETING, WEDNESDAY 27TH MARCH 2019, TOWN HALL, BRIDGNORTH

It was **agreed** that Cllr. Voysey would be the Parish Council lead on place planning and that he would be accompanied by Cllr. Thompson and the Clerk at the forthcoming meeting.

190. CLOSED CIRCUIT TELEVISION, (CCTV)

There was careful consideration of the Clerk's briefing note which raised a number of logistical issues. Some Councillors remained enthusiastic about a limited CCTV scheme for the village and it was **agreed** that the next step should be to consult with the local Police. The Clerk indicated that representatives of the Safer Neighbourhood Team have been invited to the meeting on 2nd April 2019.

191. TO RECEIVE A FINANCIAL REPORT

1. Interim Report on Internal Audit

The report and draft response were considered and it was **agreed** to **note** the report and **approve** the draft response.

2. Deposits and bank balances 2018/19 to 28th February 2019

It was **agreed** to note deposits and balances at bank

3. Bank reconciliation at 28th February 2019

It was **agreed** to note.

4. Invoices for Approval and Cheques for Signature

An updated schedule of invoices/direct payments was circulated. The Clerk confirmed that the direct debit of £418.89 by SSE for January 2019 street lighting electricity was incorrect because SSE has applied the new tariff which did not come into effect until 1st February 2019. He advised that there would be a credit of £103.35 on the February statement. It was **agreed** to approve the schedule of

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invoices/direct payments and to instruct Cllrs. Ms. Barker and Mrs. Potter to sign the invoices, cheques and schedule.

192. SUGGESTIONS FOR NEXT AGENDA.

Standing Orders

CCTV

Public Sector Website Accessibility - New Regulations

Code of Conduct

193. FUTURE MEETINGS

The next meeting of Alveley and Romsley Parish Council will be the monthly meeting on Tuesday 2nd April 2019 commencing at 8.00 pm in the Arden Centre Alveley. This will be preceded by the Alveley Annual Parish meeting at 7.30pm.

It was **agreed** to hold a meeting of the Play Area Committee on Tuesday 9th April 2019 at 7.30pm in the Arden Centre.

At the request of the Chairman, it was **agreed** to reconvene the Website Task and Finish Group, to amend the membership of the Group to include Cllr. Ms. Barker, Cllr. Mrs. Potter, Cllr. Stanton and Cllr. Thompson, and to instruct the Clerk to arrange a suitable date and venue for a meeting.

The meeting closed at 21.40.

The Chairman thanked everyone for their attendance.